

LSC Event/Activity Request Form

Please review the following before scheduling events:

1. Provide the Club Secretary with a completed form (keep a copy for your records)
2. Date(s) requested must be cleared through the Club Secretary for possible conflicts**
3. Event/activity Chair or Delegate must appear before the Board for event/activity approval

**Please note the following permanent dates:

1. Hunter Safety: First 2 Saturdays in March & second 2 Saturdays in September – Clubhouse
2. Trap: Every Thursday 6 – 9 pm & Sunday 9 am – 2 pm – Clubhouse & Trap Fields
3. IDPA: Every Wednesday 6 pm – legal sunset (EDT) or Saturday 9 – 11 am (EST) – Pistol Bays

Event/Activity: _____

Chairperson: _____

Date Submitted: _____

Event/Activity Date(s): _____

Event/Activity Time: _____

Attach additional sheets if necessary

Please indicate the facilities required for event/activity:

- 25 Yard Range
- 50 Yard Range
- 100 Yard Range
- Archery Range
- Trap Fields
- Indoor Rifle Range
- Clubhouse
- Kitchen*
- Campgrounds
- Pistol Bays
- Other _____

**If Kitchen is to be used:
Event/Activity Chairperson is responsible for Kitchen cleaning.
This includes, but is not limited to:
Counters, Floors, Utensils, Garbage Removal.*

Estimated # of Participants: _____

Participant Entry Fee: _____

Estimated Total Income: _____

Estimated Expenses: _____

Projected Income for the Club: _____

Please check this box if Event/Activity is for Charity

Event/Activity Chairperson: _____

Signature

Date