

Constitution of Linden Sportsmen Club, Incorporated

Preamble: This Constitution supersedes and replaces any prior Constitution, as amended, of the Linden Sportsmen Club, Incorporated.

Article I: Name and Purpose

Section 1: *Name and Date*

The name of this non-profit corporation shall be the **LINDEN SPORTSMEN CLUB, INCORPORATED**, hereafter referred to as LSC. This document is effective January 1, 2014.

Section 2: *Purpose*

The purpose of this non-profit corporation shall be: To propagate and conserve all natural resources; to legally secure the full benefits of fishing and hunting; to stimulate and encourage the participation of youth shooting sports and conservation activities; to cooperate in all matters of home and national defense; to educate and promote the shooting sports and the safe ownership and recreational, non-commercial use of firearms; to own or lease real property and to do all things necessary to fulfill the above purpose within the meaning of section 501(c)(7) of the United States Internal Revenue Code or the equivalent section of any future federal tax code.

Section 3: *Applicable Laws*

This non-profit corporation shall be incorporated under the laws of the State of Michigan and any legal disputes arising will be adjudicated under Michigan statutes.

Section 4: *Powers and Authority*

Any Powers and Authority not expressly granted to the Officers and Board of Directors of LSC are retained by the Membership.

Article II: Membership

Section 1: *Types of membership*

There shall be four types of memberships; Regular, Senior, Honorary, and Life. The number of Members permitted is set by the Board of Directors and shall be stated in the **By-Laws**.

A. Regular Membership

- 1) Regular Membership to LSC shall be open to anyone who has reached the age of Eighteen (18) and who shall subscribe to the principals herein set forth.
- 2) A Regular Member shall be one who is entitled to all privileges and benefits of LSC including the privilege of voting at Annual Membership Meetings.
- 3) A Regular Member shall be eligible for appointment as a chairman or member of any committee and shall be eligible for nomination for office.
- 4) A Regular Member's child(ren) may be accepted as a Regular Member on their Eighteenth (18th) birthday, providing their pro-rated dues are paid in full within one month from that birthday. Initiation fees shall be waived and the Membership limit shall not apply.
- 5) In the event of a Member's death, the Member's spouse may become a Regular Member for the balance of the year. At that time the spouse may become a Regular Member and the Membership limit shall not apply.

B. Senior Membership

- 1) Senior Citizen Membership shall be open to anyone who has attained the age of sixty-five (65) in the prior calendar year.
- 2) A Senior Citizen Member shall be one who is entitled to all privileges and benefits of a Regular Membership.

C. Honorary Membership

- 1) Anyone performing outstanding work for LSC or community can be nominated for an Honorary Membership in LSC. Upon recommendation by, and majority vote of the Board of Directors, an Honorary Membership shall be effective at the meeting when the application is approved. The Honorary Membership shall expire at the end of the calendar year in which the vote was approved.
- 2) An Honorary Member shall be one who is entitled to all privileges and benefits of LSC, except voting and holding office.
- 3) Honorary Members shall be exempt from payment of dues or assessments.

D. Life Membership

- 1) No additional provision for new Life Memberships in LSC shall be made available.
- 2) Notwithstanding, all current Life Memberships will be honored.
- 3) Life Membership shall be non-assignable and non-transferable and shall be terminated upon the death of said Life Member.
- 4) The Life Member shall not be subject to annual dues and assessments.
- 5) A Life Member shall be one entitled to all privileges and benefits of Regular Members, for life.

Section 2: *Conditions of Membership*

No Member may derive profit or personal gain from the use of LSC facilities or assets nor receive payment for services donated. Notwithstanding this Section, a Member may be reimbursed for services rendered and/or expenses incurred on behalf of LSC by majority vote of the Board of Directors.

Section 3: *Membership Requirements*

- 1) New Members must have the recommendation of a Member in good standing, at the time of application.
- 2) New Members *must not* have been convicted of any felony, or convicted of a misdemeanor limiting the use of firearms in any State, violation of firearms or conservation law, breach of Trust, or loss of Surety Bond and may be subject to a background check.
- 3) New Members must be able to pass orientation standards as maintained in the **By-Laws**.

Section 4: *Transferability of Membership*

Membership in LSC shall not be transferable except as in **Section 1 A. Part 5**.

Section 5: *Termination of Membership*

Membership and/or privileges may be suspended or terminated for just cause by the Board of Directors after a hearing regarding the alleged offense(s).

A. Misconduct

- 1) Violation of the **Constitution or Bylaws** of LSC;
- 2) Violation of firearms or conservation law;
- 3) Reckless or willful endangerment of others;
- 4) Breach of Trust;
- 5) Loss of Surety Bond;
- 6) Conviction of a felony, or conviction of a misdemeanor limiting the use of firearms;
- 7) Any action or conduct tending to jeopardize LSC, shall be considered cause for suspension or termination of Membership.

B. Process

Upon becoming aware of alleged misconduct, the Board of Directors will notify the Member of the charge(s) and schedule a hearing date to review the matter, Notification of the hearing date shall be sent to the Member's last known address, by first class mail, no less than Fifteen (15) calendar days prior to the hearing date. At the hearing the Board of Directors will determine the proper course of action by a Two-Thirds (2/3's) vote (9 of 13) of the Board of Directors.

C. Appeal

A suspended/terminated Member may appeal the Board of Director's decision before the Membership at the next Annual Membership Meeting, by serving notice of the appeal to the Recording Secretary who will place the appeal on the meeting agenda. The Member will be granted Ten (10) minutes to defend the appeal. The President may appoint a Member to provide a rebuttal. A Two-Thirds (2/3's) vote of the Membership attending is necessary to overturn the Board of Director's decision which will then be final and binding. The suspended/terminated Member shall be denied all LSC privileges until final determination by the Membership. Any dues payable prior to the final determination will be held in escrow.

Article III: Dues and Assessments

Section 1: *Membership Dues*

Membership Dues shall be determined annually by majority vote of the Board of Directors who will also set the timing and method of payment and management of arrears in the **By-Laws**.

Section 2: *Special Assessments*

The Membership may, by majority vote, at a special meeting called for that purpose, direct an assessment in an amount not to exceed Fifty Dollars (\$50.00) be levied against the Members for the purpose of financing the activities of LSC, providing that not more than Fifty Dollars (\$50.00) be levied in any Three (3) calendar year period. In the event of a levy of any such assessments, the Membership shall be provided terms and conditions for the payment thereof and any Member, who fails to comply with such terms of payment within Thirty (30) calendar days, shall have their Membership terminated.

Section 3: *Real Estate*

No real property shall be purchased, leased, or sold by LSC without a majority vote of the Membership present and voting, at a Special Meeting called for that purpose.

Section 4: *Loans and Purchases*

The Officers and Board of Directors shall not authorize the purchase of any item, enter into any financing agreement, nor incur any debt in the name of LSC in excess of Ten Percent (10%) of current cash reserves without a majority vote of the Membership present and voting at a Special Meeting called for such purpose.

Article IV: Officers

Section 1: *Positions*

- A. The elected Officers of LSC shall be: President, Vice President, Recording Secretary, Membership Secretary, and Treasurer.
- B. The Officers shall be elected at the Annual Election in December.
- C. The term of office shall be one year or until their successors are named.
- D. The newly elected Officers will be sworn in by the Chairman of the Constitution and By-Laws Committee, and assume office at the conclusion of the December Board of Directors Meeting immediately following the announcement of the Election results, but not later than January 1.
- E. Once published, Election results are final and binding on all parties.
- F. All elected Officers and Directors shall have full authority, voice, and vote on issues raised at Board Meetings.
- G. No Member shall run for more than one office at any one time.

Section 2: Responsibility

- A. *President*: The President shall preside at all meetings of LSC; sign all documents requiring his signature; maintain order; appoint chairmen to all LSC committees, subject to approval by the Board; call special meetings when directed to do so by the Board, and perform other duties usual for the Office of President. The President shall also be the sole spokesman for LSC and the Board of Directors, unless this duty is delegated. The President shall provide a report on the State of LSC at the Annual Membership Meeting.
- B. *Vice President*: The Vice President shall perform the duties of President in the event of his absence or disqualification or in the case of a vacancy in the Office of President.
- C. *Recording Secretary*: It shall be the duties of the Recording Secretary to keep minutes of the meeting of the Membership and the Board of Directors of LSC; to have custody of legal papers and official documents; to maintain the Official Seal of LSC; and to handle all correspondence.
- D. *Membership Secretary*: It shall be the duties of the Membership Secretary to receive payment of the annual Membership dues, and account to the Treasurer and receive receipt thereof. To keep an up to date and accurate recording of the paid Membership; to keep an up to date list of waiting applicants in chronological order; to issue Membership Cards; to have a Membership Committee to assist in these duties, if needed; to supply official Membership renewal and new Membership Forms; to contact new Member applicants in the event of Membership vacancies and provide new Member applicants with an orientation of all range and safety rules and an explanation of their responsibility as Members of LSC.
- E. *Treasurer*: It shall be the duties of the Treasurer to oversee the financial records of LSC and receive all funds of the club; deposit or invest them as the Board of Directors may direct and to pay items as directed by the Board; prepare an Annual Budget; to keep an accurate account of the financial records; to render a correct report thereof and to submit any accounts for the inspection of the Board of Directors and/or Finance and Audit Committee appointed by the Board within Thirty (30) calendar days of written request.

Section 3: Vacancy of Office

In the event of a vacancy in any of the aforesaid offices, the vacancy therein shall be filled by the action of the Board of Directors within Sixty (60) calendar days, and the appointee shall serve until the next election.

Section 4: Removal from Office

An elected Officer may be removed from Office for any of the following reasons:

- A. Violation of the **Constitution and By-Laws** of LSC;
- B. Violation of firearms or conservation laws;
- C. Conviction of a felony, a misdemeanor limiting the use of firearms in any State, breach of Trust, or loss of Surety Bond;

- D. Conduct detrimental to LSC or exposure to unnecessary risk of LSC its Board of Directors or Membership;
- E. Failure to perform the duties of the Office as set forth in the **Constitution and By-Laws**.
- F. Process:
 - 1) A Petition to Remove the named Officer in question must be submitted to the Recording Secretary, during a scheduled meeting. Such petition must contain the signatures of Fifteen Percent (15%) of the current membership or Two-Thirds (2/3's) of the signatures (9 of 13) of the Board of Directors.
 - 2) The Petition to Remove shall then be presented to the Officer in charge of the next scheduled Board of Directors Meeting or Special Meeting, as determined.
 - 3) The Officer in question named by the Petition to Remove shall be provided one week notice to present a defense in writing at a Special Meeting, with the ability to answer questions and present witnesses.
 - 4) At a Special Meeting by secret ballot, a vote of Ten Percent (10%) of the Membership *OR* Three-Fourths (3/4's) (10 of 13) of the Board of Directors is necessary to remove.
 - 5) The vote shall be carried out no sooner than Ten (10) calendar days nor later than Thirty (30) calendar days following the defense presentation.
 - 6) Results of the vote are final and binding on all parties and take effect immediately.

Article V: Board of Directors

Section 1: *Members of the Board of Directors*

The Board of Directors shall consist of the Officers of LSC and Eight (8) Directors comprising the Board of Directors of LSC.

Section 2: *Power and Authority*

The Board of Directors has full power and authority to manage and control affairs and business of LSC, except as herein provided. At any meeting of the Board of Directors, the majority of the whole numbers of Directors Seven (7) votes shall constitute a quorum for the transaction of business, and a unanimous vote of such quorum Seven (7) votes shall be sufficient to pass any such measure before such meeting.

Section 3: *Term of Office*

The Eight (8) Directors shall serve the following terms:

- A. Six (6) Directors shall serve for a Three (3) year term. Two (2) of these Directors serving Three (3) year terms shall stand for election annually.
- B. Two (2) Directors are elected for a One (1) year term.
- C. The newly elected Directors will be sworn in by the Chairman of the Constitution and By-Laws Committee, and assume office at the conclusion of

- the December Board of Directors Meeting immediately following the announcement of the Election results, but not later than January 1.
- D. Once published, Election results are final and binding on all parties.

Section 4: *Sergeant-at-Arms*

The Board of Directors may appoint a Sergeant-at-Arms, who shall preserve order when called upon to do so by the presiding officer at any Regular or Special Meeting. The Sergeant-at-Arms shall retain a copy of *Robert's Rules of Order* at each meeting.

Section 5: *Vacancies*

Vacancies occurring in the Board of Directors shall be filled by majority vote of the Board of Directors and any member thus appointed shall serve until the next Annual Election, at which time a successor shall be elected to any unexpired term. Vacancies must be filled within Sixty (60) calendar days and will take effect following approval of the Board of Directors.

Section 6: *Removal from Office*

Any Member of the Board of Directors may be removed from Office under the same process as **Article IV. Section 4.**

Article VI: Meetings

Section 1: *Annual Membership Meeting*

- A. The Annual Membership Meeting shall be held on the first Sunday of March in each year.
- B. At the Annual Membership Meeting, a majority vote of the Membership attending constitutes a quorum for transaction of business.
- C. A report on the State of LSC will be presented by the President.
- D. An audited Annual Financial Report and Budget will be presented by the Treasurer.

Section 2: *Board of Directors Meetings*

- A. The Board of Directors shall meet not less than Ten (10) times per calendar year at a place and date designated by the Board and published to the Membership.
- B. Special Meetings of the Board of Directors may be called by the President or any Five (5) Board Members acting in unison, upon Five (5) calendar days notice to all Board of Directors, notice to give time, place, and purpose of the meeting.
- C. Special Meetings called by the Board of Directors or the President *may not* approve any measure with less than a 3/4 vote (10 of 13) of the Board without abstentions.
- D. All Regular Board of Directors Meetings are open to Members in good standing.

- E. Any Special Meetings *may be* closed and for Board of Directors Members only, the results of said meeting to be made available to the Membership at the next scheduled Board Meeting.
- F. Proxy and Absentee voting are not permitted.

Section 3: *Special Membership Meetings*

Special Meetings of the Membership may be called by the Board of Directors, by notification to the Membership not less than Thirty (30) calendar days prior to the Special Meeting. Publication will be determined by the Board of Directors.

Section 4: *Meeting Minutes and Reports*

- A. Custody of Board of Directors Meeting Minutes and Reports are the responsibility of the Recording Secretary.
- B. All Meeting Minutes and Reports shall at *all times* be available and accessible to Officers and Board Members.
- C. Members, upon written request, may receive copies of Meeting Minutes and Reports within Sixty (60) calendar days of submission of such request. A reasonable expense for copying, determined by the Board, may be charged. Notwithstanding, Counsel for the Board may recommend redaction, editing or limited access for certain reports containing personal/confidential information prior to disclosure.

Section 5: *Rules of Decorum*

Meetings shall be governed under *Robert's Rules of Order*, a copy of which shall be present at each meeting.

Article VII: Committees

Section 1: *Standing Committees*

- A. The Standing Committees, except the Constitution and By-Laws Standing Committee, will be established annually by the Board of Directors.
- B. The chairman of a standing committee will be appointed by the President with Board of Directors approval, by the conclusion of the first regular Board Meeting of the calendar year.
- C. Notwithstanding the above, the Constitution and By-Laws Standing Committee shall be empowered to interpret the documents and provide written guidance to the Membership, Officers, and Board of Directors. The Constitution and By-Laws Standing Committee shall consist of at least Three (3) Members but not more than Five (5) Members, who are not Officers of LSC, and are appointed for Two (2) year terms. Any Board of Director's request for a written interpretation will be completed within Sixty (60) calendar days of receipt and will be final and binding on all parties.

Section 2: *Events and Fundraising Committees*

The President will appoint all chairmen with the Board of Directors approval.

Section 3: *Special Committees*

The President shall appoint such Special Committees that are temporary in nature as the need arises.

Section 4: *President/Committee Responsibility*

The President shall be an Ex-Officio Member of all committees and have voice and vote and shall be notified of all committee meetings.

Section 5: *Term Length*

- A. The chairman of a Standing Committee shall serve until their successor is appointed and qualified.
- B. The chairmen of Event and Fundraising Committees shall serve until discharged from their responsibilities by the Board of Directors.
- C. All Special Committees shall serve until discharged from their responsibility by the President.

Section 6: *Reports*

The chairman of any committee conducting any activity requiring or raising funds shall file with the Treasurer a detailed accounting for each said activity within Fifteen (15) calendar days or by the next Board of Directors meeting, whichever is later. The remittance of all monies, funds, or receipts to the Treasurer for deposit is subject to the same time constraints.

Article VIII: Elections

Section 1: *Nominations*

Officers and Board of Directors Candidates shall be nominated in the following manner:

- A. One or more candidates shall be placed in nomination by the Nominating Committee.
- B. Nomination may be made by any Regular Member until the end of the November Board of Directors Meeting by notification to the Recording Secretary.

Section 2: *List of Nominees*

The full list of nominees for the various offices and Board of Directors positions shall be printed and published to the Membership at least Fifteen (15) calendar days prior to the election.

Section 3: *Ballot*

The Officers and Directors shall be elected by secret ballot by the Membership and overseen by the Election Committee.

Section 4: *Election*

The Annual Election will be held the first Sunday in December during hours to be determined by the Board of Directors.

- A. Results of the election shall be announced by the Election Committee at the Board of Directors Meeting immediately following the election in December of each year.
- B. The newly elected Officers and Directors will be sworn in by the Chairman of the Constitution and By-Laws Standing Committee, and assume office at the conclusion of the December Board of Directors Meeting immediately following the announcement of the Election results, but not later than January 1. The new President will close the Meeting.
- C. Once published, Election results are final and binding on all parties.

Article IX: Amendments

Section 1: *Amending the Constitution*

- A. The **Constitution** of LSC may only be amended at the Annual Membership Meeting by a majority vote of the Membership voting. Any proposed changes to the **Constitution** must be presented by the Constitution and By-Laws Standing Committee in writing at a Regular Board of Directors Meeting. Following a Two-Thirds (2/3's) (9 of 13) vote of the Board of Directors, the proposed changes will then be submitted to the Membership at the next Annual Membership Meeting.
- B. The vote shall be conducted by secret ballot as herein provided. Proposed changes to the **Constitution** must be mailed or emailed as a preference to all Members with at least Fifteen (15) calendar days notice prior to the Annual Membership Meeting.

Section 2: *Amending the By-Laws*

- A. The **By-Laws** of LSC may be amended by a Two-Thirds (2/3's) (9 of 13) vote of the Board of Directors at any regularly scheduled Board of Directors Meeting.
- B. Any proposed amendment to the **By-Laws** by the Board of Directors shall be subject to written review limited to construction by the Constitution and By-Laws Standing Committee, and will be completed within Sixty (60) calendar days.
- C. **By-Laws** may also be amended at the request of a petition of the Membership with Ten Percent (10%) of the signatures of the Membership. The proposed amendment will be placed on the agenda for the next Annual Membership Meeting.

Section 3: *Publication of Amendments*

Amendments to the **Constitution or By-Laws** will be published and copies made available upon Membership request.

Article X: Dissolution

Although intended as a perpetual organization, it is intended that the Linden Sportsmen Club, Incorporated may own certain real property, financial assets, fixed assets, depreciable assets, and other property that has a marketable value. Unforeseen circumstances may require dissolution and the sale and disposition of assets owned by LSC either voluntarily or involuntarily.

Section 1: *Resolution to Dissolve*

- A. The Board of Directors may introduce a Resolution to Dissolve at any regular meeting.
- B. A Resolution to Dissolve may only be approved by unanimous vote of all Officers and Directors.
- C. The Membership will be notified by First Class Mail of a Resolution to Dissolve within Fifteen (15) calendar days of approval by the Board of Directors.
- D. A Resolution to Dissolve shall be voted upon by the Membership within Sixty (60) calendar days of the Board of Directors approval by secret ballot at a place and time to be established.
- E. A Two-Thirds (2/3's) vote of the Membership is required for approval.

Section 2: *Disposition of Assets*

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(7) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

By-Laws of

Linden Sportsmen Club, Incorporated

Preamble: These By-Laws supersede and replace any prior By-Laws, as amended, of the Linden Sportsmen Club, Incorporated.

Section 1: *Effective Date*

This document is effective January 1, 2014.

Section 2: *Fiscal Year*

The fiscal year of LSC Begins January 1st and Ends December 31st of the calendar year.

Section 3: *Standing Committees*

The Standing Committees of LSC are: **Constitution and By-Laws**, Membership, Building and Grounds, Insurance and Risk, Finance and Audit, and Safety. Standing Committees are administrative in nature and designed to provide the Officers and the Board of Directors investigative authority for the performance of their respective jobs.

Section 4: *Events and Fundraising*

- A. Prior to any Committee or Member conducting any activity, the purpose of which is to raise funds or any other sponsored event, approval must be obtained from the Board of Directors. Full disclosure for Board approval requires a completed LSC Event/Activity Request Form.
- B. At the conclusion of any Event or Activity the Chairman or Sponsor Member will complete an LSC Event Report within Fifteen (15) calendar days, to be filed with the Treasurer, providing complete disclosure for Board of Directors review.

Section 5: *Special Committees*

Special Committees are appointed by the President until their temporary responsibilities are discharged. Special Committee chairmen will provide such reports as required by the Board of Directors.

Section 6: *Board of Directors Meetings*

Board of Directors Meetings will be held on LSC grounds at a scheduled date and time according to a calendar approved at the December meeting each year and published to the Membership.

Section 7: *Order of Business*

Board of Directors Meeting Business will be held in the following order:

- A. Reading and approval of the previous meeting minutes
- B. Report of the President
- C. Report of the Secretary
- D. Report of the Treasurer
- E. Report of the Membership Secretary
- F. Report of the Standing Committees
- G. Event and Fundraising Committees
- H. Report of special Committees
- I. Unfinished business
- J. New business
- K. Members concerns

Section 8: *Absent Board Member*

Any Member of the Board of Directors who is absent for Two (2) consecutive regularly scheduled Board Meetings, without being excused by the President, shall be suspended. Following review, it shall be the duty of the remaining Board Members to replace this Member by appointment.

Section 9: *Official Copies of the Constitution and By-Laws*

Official Copies of the **Constitution and By-Laws** will be maintained by the Recording Secretary and will be impressed with the Seal of LSC and carry the date issued and the signature of the Recording Secretary in blue ink.

Section 10: *Expenditure*

The Board of Directors shall approve all bills and accounts, other than fixed expenditures before any payment is made therein.

Section 11: *Emergency Expenditures*

The President shall have the authority to spend LSC funds in the event of an emergency, not to exceed the sum of Three Hundred Dollars (\$300.00) in any Thirty (30) calendar day period. Any such expenditure will be reported to the Treasurer within Three (3) calendar days and to the Board of Directors at the next Regular Meeting.

Section 12: *Review of Financial Records*

Financial records of LSC shall be reviewed/audited annually or at other such times as may be requested by a Board Member, the Board of Directors, or ordered by majority vote of Membership present at the Annual Membership Meeting.

Section 13: *Depository*

LSC shall designate a depository by action of the Board of Directors.

Section 14: *Budget and Financial Reporting*

The Treasurer shall submit an Annual Budget with the approval of the Finance and Audit Committee to the Board of Directors for review not later than Sixty (60) calendar days after the beginning of the fiscal year. The Treasurer shall also supply the Board of Directors at each meeting such financial reports as required containing the current monthly financial statement, statement reconciliation, check/deposit register, profit and loss statement, and summary of any special issues deemed relevant.

Section 15: *Transfer of Membership and Contributions*

LSC shall not transfer its Membership to any other club or organization without a Two-Thirds (2/3's) majority vote of the Membership at a Special Meeting called for that purpose as herein provided. This provision shall not prevent LSC from assisting any other organization from carrying out a similar purpose, or assisting other groups or organizations including contributions for charitable purposes, if approved by majority vote of the Membership present at the Annual Membership Meeting. A budget stipulating the charitable contributions maximum for the year will be presented prior to the vote.

Section 16: *Membership Roster*

The LSC Membership Roster shall not be used for any purpose except LSC business. The LSC Membership Roster will be available for Membership viewing on request.

Section 17: *Number of Members*

Membership in LSC shall be limited to Six Hundred Fifty (650) in addition to current Life, Honorary Members, and any Member's children applying for Membership.

Section 18: *Member Dues*

- A. Senior Citizen Membership dues shall be one-half of the Regular Membership dues.
- B. Dues shall be payable on or before January 1st of each year. Any Member whose dues are delinquent shall no longer be a Member.
- C. Process of Reinstatement of Members dropped for delinquent dues is as follows:
Their name is added to the waiting list, in chronological order and at such time an opening becomes available in LSC, they may at that time apply for a new Membership.
- D. Pro-ration of dues may be allowed when appropriate by majority vote of the Board of Directors.

Section 19: *Privileges*

Member's immediate family will be considered as guests for the purpose of privileges and use of LSC facilities.

Section 20: *New Membership Requirements*

- A. New Members will attend a New Member Orientation Class.
- B. New Members will sign an acknowledgement that they will abide by the LSC **Constitution and By-Laws.**
- C. New Members may be subject to a background check.

Section 21: *Special Requests*

Request from Members for special situations or consideration must be made in writing to the Board of Directors for approval.

Section 22: *Membership Cards*

- A. Membership Cards will be issued by LSC to all active Members and are the responsibility of the Membership Secretary.
- B. Lost cards may be replaced at the Member's expense at the discretion of the Board.
- C. Membership Cards may be requested for voting and/or participating in LSC sponsored activities.
- D. LSC Members may provide other appropriate identification to otherwise establish their identity as a Member in good standing.

Section 23: *Use of Grounds and Facilities*

Any person utilizing the Ground and Facilities of LSC will at all times conduct themselves in a responsible and civil manner.

- A. Members must accompany any guest(s) or family member(s) invited to use the facilities of LSC.
- B. Guests must meet at least one of the following criteria:
 - 1. Be at least Eighteen (18) years of age before using the firearms range, unless escorted by a parent or legal guardian, and/or participating in an LSC sanctioned junior event.
 - 2. Follow and exercise the safe handling of firearms, and LSC range rules.
 - 3. Be under direct supervision of a Member in good standing, while on LSC property or a participant or spectator in an LSC sanctioned event.
- C. Any non-member using LSC facilities and failing to meet the above criteria does so at their own risk.
- D. All Members, guests, and family will be held responsible for their conduct while on LSC premises. Any damage or loss incurred is their financial responsibility.
- E. The above notwithstanding, it is understood that LSC Members have priority with respect to facility use, and the abuse of guest privileges by a Member, can lead to disciplinary action by the Board of Directors.

Section 24: *Game Refuge*

Subject to approval by the county, LSC grounds, both owned and leased, are designated as a "Game Refuge" in which no hunting of any sort will be allowed.

Section 25: *Rental*

Clubhouse and/or grounds may be rented to Members only with the approval of the Board of Directors. Rates will be established by the Board of Directors at the Annual Membership Meeting.

Section 26: *Equipment Use*

Special equipment shall be used by the appropriate committee or with the approval of such committee. No equipment and/or LSC property shall be taken from LSC grounds without the approval and oversight of the Board of Directors. Control procedures for special equipment shall be established by the Board of Directors.

Section 27: *Placing of Signs*

The Board of Directors must approve the placement of any signs on LSC property, leased or owned.

Section 28: *Modification to LSC Facilities or Procedures*

No change may be implemented to LSC grounds, facilities, policies or procedures without the expressed approval of the Board of Directors.

Section 29: *Alcohol*

No Member and/or Guest(s) shall enter onto LSC property, owned or leased and bring or consume any Alcohol or Prohibited Substance/Drug. Anyone violating this policy or found to be under the influence of Alcohol or Prohibited Substance/Drug will be removed from LSC property and subject to appropriate sanctions.

Section 30: *Shooting Events*

Non-Members may participate in shooting events except when a Member's privileges to participate would be infringed upon.